

Dorm Room Assignments for Fall 2023 and Spring 2024 Semesters

Dear students,

You can view your assigned room for the Fall 2023 and Spring 2024 Terms through KUSIS (Main Menu > Self Service > Student Center).

You can make the payment for remaining balance of your room fees between September 11 and September 13, 2023, through contracted banks.

ROOM ASSIGNMENTS OF STUDENTS WHO DO NOT COMPLETE THE PAYMENT FOR THE REMAINING BALANCE OF THEIR ROOM FEES BETWEEN SEPTEMBER 11 – SEPTEMBER 13 WILL BE AUTOMATICALLY DELETED BY THE SYSTEM

DORM CHECK IN DATES:

Newcomer students can check in to their assigned rooms as of September 25, 2023 Monday starting from 08.30am.

Sophomore, junior and senior students can check in to their rooms as of September 30, 2023 Saturday starting from 08.30am.

REQUESTED DOCUMENTS DURING DORM CHECK IN

You should take the print out of your dorm contract through [KUSIS => Student Center](#) before dorm check in.

Students who do not complete the payment for the remaining balance of their room fees will not be able to get the print out of their dorm contracts. Students who do not submit their Dorm Contracts for Fall 2023 – Spring 2024 Terms will not be able to check in to their dorm rooms.

Students must upload their criminal record document before checking-in to dormitories. You can use [this link](#) below to upload criminal record file.

ACCEPTANCE AND CANCELLATION OF DORM ROOMS

Room acceptances are made automatically by the system, no action is required by the student to accept the room.

Students who do not wish to stay in their assigned dorm rooms can carry out their ROOM CANCELLATION procedures through [KUSIS](#) between September 8 – 11 (by following the Student Center >To Do List tabs). Once canceled, students cannot claim entry to a dorm room. Students that cancel their dorm rooms through KUSIS should also submit their dorm fee reimbursement request on [H-track-it](#) in order to get refund.

For students who wish to cancel their assigned dormitory room between September 11 and September 15, 2023, they will be charged one month's fee of the annual accommodation service fee specified in the service delivery contract for the assigned room. After September 15, 2023, they will be charged the complete amount of the fee up to the date they received accommodation services, including the current month, and 30% of the total accommodation fee for the remaining months. If students have paid a deposit in advance, the fee calculated according to this article will be deducted from their deposit. The remaining amount will be returned within one month, and students' service delivery contracts will be terminated (Students must submit their refund request via [H-track-it](#)). The Housing Office will send a confirmation notice for reimbursement to the Comptroller's Office, which will start the reimbursement process to be made in 10 days).

STUDENTS WHO ARE NOT ASSIGNED A DORM ROOM:

Applications of those students who are not assigned a room will be reevaluated throughout the Fall 2023 Term based on address and academic level criteria.

Students who are not assigned a room and who are no longer willing to stay in the dormitories should send an e-mail to housing@ku.edu.tr regarding the cancellation of their dorm application and make a request on [H-track-it](#) for reimbursement of their room payments.

PAYMENT OPTIONS

There are two payment plans as cash or installment. Installment payments can be made through Yapı Kredi Bank or Koçfinans.

Cash Payment Option through contracted banks: You can pay Dormitory fees and Deposits using student's Turkish National ID number via any payment channel of our contracted banks listed below.

ANLAŞMALI BANKALAR	İNTERNET	VEZNE	ATM	MOBİL BANKACILIK
Yapı Kredi	✓	✓	✓	X
Garanti	✓	✓	✓	✓
İş Bankası	✓	✓	✓	✓
Akbank	✓	✓	X	✓
TEB	✓	✓	✓	✓

Payment information of those students who do not make their payment as stated above, will not be accessible, their dorm application forms will not be accessible on KUSIS and their dorm registration process will not be completed.

Option of Payment by Installment: Installment payments can only be made through finance institutions specified below.

- Yapı Kredi Bankası:** You can apply through fast application channels of Yapı Kredi (Yapı Kredi Mobile "Payments>School Payments>Installment Payment System", Customer Support Center "444 0 444", bank branches, Installment Education System page on www.yapikredi.com.tr and or sending an SMS to 441 with "KOCUNIEGT" school code) and learn the result of your application within a few minutes.

SMS Format: OKUL space Parent's Turkish National ID Number space KOCUNİYURT space AMOUNT ROOM FEE space ÖĞRENCİ TCKN

- After your application is confirmed, you can issue your order for Installment Education System through Yapı Kredi Mobile by following "Payments>School Payments>Installment Payment System" tabs, through Customer Support Center "444 0 444" and calling or visiting our bank branches.
- It's crucial to carry out the instruction entry step after the application of your approval in order to complete the registration process.

For detailed information, see "**Yapı Kredi Bank Installment Education System**" on our web page: <http://dorms.ku.edu.tr/tr/announcements>.

- Koçfinans:** You can send your contact information to kukredi@kocfinans.com.tr, you can call 0216 556 03 03 and press 3 which will transfer you to Credit Counselor without waiting on the voice response system, you can send your contact information as sms to 0549 814 07 00 which will be replied accordingly.

Important Notes Regarding Installment:

- It is important that amounts for payment of installments are available in due date in the accounts to be specified by the loan agencies. Daily interest may be applied on amounts that are not deposited to these accounts specified by the loan agencies.
- Parents choosing the option of paying by installment should pay the relevant amounts by choosing either Yapı Kredi Bank or Koçfinans. In case of receiving approvals from both agencies, double payment will take place.
- As internal evaluation processes of these agencies will take time and your installment transaction must be completed between **September 11-13, 2023** - the room payment period - it is important to apply to either Yapı Kredi Bank or Koçfinans **until September 11, 2023 at the latest**.

It is necessary to complete installment transactions and receive approvals from the finance institutions for checking in to a dormitory room.

Yapı Kredi Bank:

Ayşegül Bozar 0212 338 30 03 aysegul.bozar@yapikredi.com.tr
Esra Özdemir 0212 338 30 06 esra.ozdemir4@yapikredi.com.tr
Evrım Aygöl 0212 338 30 07 evrim.aygul@yapikredi.com.tr

Koçfinans Customer Services Contacts:

You can call the Customer Services Line via 0 216 556 03 03 or send your contact information to kukredi@koçfinans.com.tr for application and loan usage.

**OFFICE OF GENERAL SECRETARY
HOUSING AND ACCOMMODATION DIRECTORATE**

For more information, you can visit our website at <http://dorms.ku.edu.tr/> , you can send an e-mail to housing@ku.edu.tr, or you can call Rumelifeneri Campus 0212 338 33 77 and West Campus 0212 338 70 21