

# Koç University Faculty Houses

## Frequently Asked Questions Booklet 2021 - 2022

### **FACULTY HOUSES**

**QUESTION:** Can I have brief information about Faculty Houses?

**ANSWER:** *Faculty Houses are comprised of 1+1, 2+1 ve 3+1 on-campus flats built by our University for the utilization of Faculty Members and off-campus Taş Mektep accomodation.*

**QUESTION :** Where can I apply for faculty houses accommodation?

**ANSWER:** *Applications for faculty houses are handled by the Human Resources Directorate.*

**QUESTION:** Can I choose the faculty house that I want? How is the planning made?

**ANSWER:** *It's not possible to make a choice between the faculty houses. Faculty house assignments are managed by the University President.*

**QUESTION:** I'm married, I don't have children. Can I move to a 3+1 faculty house?

**ANSWER:** *Only married faculty members who have children can reside in 3+1 faculty houses.*

**QUESTION:** How can I change my faculty house?

**ANSWER:** *Faculty house change requests are made to the Human Resources Directorate and they are recorded in the waiting list. In case of any availability, faculty house changes are made.*

**QUESTION:** I stay in the faculty houses. Can I check out and get housing aid?

**ANSWER:** *You can switch to having housing aid in cash, in case you inform the Housing Directorate and Human Resources Directorate one month before the change. Both departments should be informed simultaneously.*

**QUESTION:** What is the earliest time that I can check in?

**ANSWER:** *Faculty members can check in to their flats 15 days before the effective date of contract. at the earliest.*

**QUESTION:** Where shall I get my faculty house key from?

**ANSWER:** *Faculty house keys can be taken 7/24 from Housing Directorate Office.*

**QUESTION:** What are the fixtures/furnitures in the faculty house? Can I bring my own fixtures/furnitures?

**ANSWER:** You can access the fixtures/furnitures list through the following link <https://yadi.sk/i/C5EHIEUIOrfQWg>. You can bring your own fixtures/furnitures to the faculty house.

**QUESTION:** Can I request other articles which are not in the fixtures/furnitures list?

**ANSWER:** Articles that can be provided are limited with those that are in the fixtures/furnitures list. Additional fixtures/furnitures requests can not be met.

**QUESTION:** Where should I contact for any problems/failures in the faculty house?

**ANSWER:** You can report any kind of problem/failure in the faculty house by opening a trackit through the following link <https://new-trackit.ku.edu.tr/servicedesk/customer/portals>. University can not be held responsible for any unreported problems or failures that are solved by the faculty member.